

## Guide to the Greeley Tribune Collection – 2014.51, & 2005.13

**Title:** Greeley Tribune Collection  
**Processed by** Cheyenne Stone  
**Finding aid**  
**Prepared by** Cheyenne Stone  
**Name and location of repository** Hazel E. Johnson Research Center  
City of Greeley Museums  
714 8th Street  
Greeley, Colorado 80631  
Phone: (970) 336-4187  
Email: museums@greeleygov.com  
URL: <http://greeleymuseums.com/>

### Collection Summary

**Dates** 1870-1977  
**Bulk dates** 1909-1951  
**Level of description** Series  
**Extent**  
**Creator(s)** Greeley Tribune

### Administrative/Biographical History

#### **Greeley Tribune**

This collection comes from the Greeley Tribune or the Tribune-Republican Publishing Company. The Greeley Tribune was founded in 1870 by Nathan C. Meeker who is also the founder of Greeley, Colorado, known as Union Colony at the time of its establishment. Mr. Meeker owned and published the Greeley Tribune Newspaper from 1870 until 1875 when he had to sell half of the company in order to pay off debt that he had accumulated while living in Greeley. The Greeley Tribune printed a weekly paper from 1870 to 1908. It became a daily paper in 1913, when the Greeley Tribune purchased two other daily papers in Greeley, Colorado. The Greeley Tribune covers the whole Weld County area, which is the ninth largest agriculture-producing county in the United State. The owners of the Greeley Tribune include: 1870: First publisher, Nathan Meeker; 1875: Meeker and E. J. Carver; 1879: Ralph Meeker and Carver; 1885: Carver sole publisher; 1908: C. H. Wolfe; 1913-1953: Charles Hansen; 1953-1977: Mildred Hansen; 1977- present: Swift Newspapers.

#### **Nathan Cook Meeker**

Nathan C. Meeker was born on July 12, 1817 in Euclid, Ohio and died on September 29, 1879 in Meeker, Colorado. He was known as a 19th-century United States journalist, homesteader, entrepreneur, and Indian Agent for the federal government. He is remembered for founding Union Colony and the Greeley Tribune newspaper in 1870.

## **Charles Edward Hansen**

Charles Hansen moved to Greeley, Colorado in 1902 as a young newspaperman. He was hired at the Greeley Tribune as a part-time reporter/editor. He purchased the weekly Weld County Republican Newspaper which became the Greeley Republican. In 1913 the Greeley Daily Tribune and the Greeley Republican merged together, and for the next 40 years Mr. Hansen served as the publisher of both papers. During this time, he served as the president of the Greeley Tribune Republican Publishing Co., the Greeley Chamber of Commerce, and the Northern Colorado Water Conservancy Districts. Charles Hansen, also helped establish the Greeley Philharmonic Orchestra. He is also remembered because he helped to bring water to the plains of Colorado through the Colorado-Big Thompson Water Diversion Project.

## **Scope and Content**

This collection contains a variety of documents and ledgers from the Greeley Tribune Company (Tribune-Republican Publishing Company). There are a large number of ledger books that detail accounting, payroll, subscriptions, expenditures, advertisements, and cash payments from different years. The documents include legal paperwork, letters, notes, receipts, contracts, etc. There are also objects in the collection, including a printing block from a printing press and three chases that are also for a printing press.

### **System of Arrangement**

Order imposed by material type, subject, and year.

### **Conditions**

#### **Governing access Conditions**

There are no restrictions on access to this collection.

### **Governing Reproduction and Use**

Some materials contain personal identification information and should not be replicated. Series I, Subseries B: Payroll Ledgers for 1947, 1948, 1950, 1951 and 1952-1953 contain Social Security Numbers and should not be replicated.

### **Languages and Scripts of the Materials**

English

### **Immediate source Of acquisition**

Materials in this collection were left in the Greeley Tribune building after the City of Greeley purchased the building, in 2003, for use as the Greeley History Museum.

### **Notes**

Preferred citation: City of Greeley Museums, Permanent Collection, #2014.51.

**Names**

Ahlstrand, C. T.  
Barker, Elmer  
Bunker, Jerome  
Elliott, Maggie E.  
Foster, Edward D.  
Frazier, Sidney G., 1899-1962  
Fuller, Anna Mumper Wallace  
Hansen, Charles E., 1873-1953  
Koenig, Leo Gilbert  
Loney, William Charles  
McCreery, Donald Chalmers, 1886-1962  
McCreery, James W.  
Ovesen, Theodore A.  
Sanborn, William  
Smith, Jesse W., 1888-1943  
Thompson, D. G.  
Thompson, James Z.  
Thompson, L. A.  
Townsend, C. C.  
Weber, Clyde R.  
Widlund, Robert Woodrow, 1918-2004  
Worrell, S. S.

**Places**

Greeley, Colo.  
Weld County, Colo.

**Subjects**

Business & finance  
Contracts  
Correspondence  
Insurance  
Mortgages  
Newspaper editors  
Newspaper industry  
Paperwork  
Printing blocks  
Printing industry  
Publishers  
Publishing industry

**Search Terms**

Associated Press  
Automatic Appliance Company  
Burroughs Adding Machine Company

Charles E. Pond Investment Company  
Chattel Mortgage  
City National Bank  
Colorado and Southern Railway  
Commercial Club (Greeley, Colo.)  
Denver Type Foundry Company  
Greeley and Loveland Irrigation Company  
Greeley National Bank (Greeley, Colo.)  
Greeley Opera House (Greeley, Colo.)  
Greeley Pioneer  
Greeley Tribune (Colo.)  
Gross Printing Press Company  
Hartford Insurance Company  
J. D. Potter Plumbing and Heating Company  
Kersey State Bank  
Krehbiel-Bolitho Newspaper Services Inc.  
Los Angeles Times  
McCreery and McCreery  
Mergenthaler Linotype Company  
Niagara Fire Insurance Company  
North Western Mutual Life Insurance Company  
Northern Colorado Building Company  
P. F. Sweeney Commercial Agency  
Palatine Insurance Company  
Publishers Adjusting Association  
Secretary of State Office  
Sidney G. Frazier Architect  
State Compensation Insurance Fund  
Sun Printing and Publishing Company  
The Old Sun Print  
Thomas Cusack Company  
Traveler's Insurance Company  
Treasurer's Office of Weld County  
Tribune-Republican Publishing Company (Greeley, Colo.)  
Typographical Union  
Union National Bank (Greeley, Colo.)  
Union Pacific Railroad Company  
United States Fidelity and Guaranty Company  
United States Fire Insurance Company  
Veterans Administration  
Weld County Abstract Company (Greeley, Colo.)  
Weld County Fair (Greeley, Colo.)  
Weld County Printing and Publishing Company  
Weld County Savings Bank (Greeley, Colo.)  
Western Emboso Company  
World Syndicate Company

World War One Memorial  
Worrell Thompson Hardware Company

**Document Forms**

Agreements  
Appraisals  
Audits  
Bills of Sale  
Books  
Brochures  
Case Files  
Contracts  
Correspondence  
Envelopes  
Indorsements  
Insurance Policies  
Invoices  
Leases Warranty Deeds  
Ledgers  
Liability Forms  
Lists  
Memorandum Agreements  
Notes  
Notices  
Official Appraisal Documents  
Postcards  
Power of Attorneys  
Promissory Notes  
Quit Claim Deeds  
Receipts  
Releases  
Release of Deed of Trust  
Statements  
Tax Assessments  
Valuations

**Contents**

**Series I:** Ledgers

**Subseries A:** Accounting- Seventeen accounting ledgers from the Greeley Tribune for the following years; 1906-1909, 1909-1910, 1910-1912, 1912-1913, 1913-1914, 1913-1915, 1915-1916, 1916-1918, 1918-1919, 1919-1920, 1921, 1922-1923, 1928-1938, and other various dates.

**Subseries B:** Payroll- Five payroll ledgers from the Greeley Tribune from the following years; 1947, 1948, 1950, 1951, 1952-1953, 1954-1960. There are loose payroll ledger

pages stored separately. They are for the years 1972-1978. The year 1974 is contained within an oversized ledger book.

**Subseries C:** Subscriptions- Two subscription ledgers from the Greeley Tribune for the following years; 1931-1938, 1938-1941.

**Subseries D:** Expenditures- One expenditure ledger from the Greeley Tribune for the following years; 1938-1946.

**Subseries E:** Advertisements- One advertisement ledger from 1909.

**Series II:** McManis Case Files- An eight-page court record outlining the details of the Viola C. McManis VS Greeley Tribune Case.

**Series III:** Valuation of the Greeley Tribune

**Subseries A:** Invoices- One invoice for professional services of Marion R. Krehbiel for the appraisal of the Greeley Daily Tribune

**Subseries B:** Brochures- Two brochures on the services offered by Marion R. Krehbiel, appraiser, broker, and consultant for newspapers. One brochure about the services offered by Krehbiel-Bolitho Newspaper Service Inc.

**Subseries C:** Postcards-Two informational postcards on services and costs offered by Krehbiel-Bolitho Newspaper Service Inc.

**Subseries D:** Correspondence- Three, one page, letters to Leo Koenig, the Treasurer of the Greeley Daily Tribune, from Marion Krehbiel. One, two page, letter to Leo Koenig from Marion Krehbiel. One small note in an envelope, giving instructions about brochures on Marion Krehbiel. This was kept in an envelope that read "Mr. Leo G. Koenig, Treas. The Greeley Daily Tribune 714 8<sup>th</sup> St. Greeley, CO. 80631." With a return address of "ABC Service Post Box 88 Norton, Kansas 67654." The right corner had a blue stamp and an ink stamp that read "Norton, Kansas May 26 1977." It was labeled "Personal." The envelope was discarded during processing.

**Subseries E:** Appraisals- One official appraisal of the Greeley Daily Tribune on letter paper stapled to thick blue paper and folded in thirds.

**Series IV:** Goss Printing Press Purchase Records

**Subseries A:** Releases- One Release of Chattel Mortgage from Goss Printing Press Company to the Tribune-Republican Publishing Company that is folded in half.

**Subseries B:** Memorandum Agreements- One, two-page Memorandum Agreement from the Goss Printing Press Company that is folded in thirds. One, two-page Memorandum Agreement from the Goss Printing Press Company concerning the building of a press for

the Tribune-Republican Publishing Company with a cover that has the Goss logo embossed on it and it is folded in thirds.

**Subseries C:** Promissory Notes- Thirty-five promissory notes of payment to Goss Printing Company from the Tribune-Republican Publishing Company from 1913.

**Series V:** Documents Regarding Newspaper Sales

**Subseries A:** Memorandum Agreements- Eight Memorandum Agreements attached to thick blue paper and folded in thirds. They are between different parties and most include the Greeley Tribune Printing Company or Charles Hansen.

**Subseries B:** Contracts and Bills of Sale- One, thirteen page Contract and Bill of Sale between The Greeley Tribune Printing Company and The Tribune-Republican Publishing Company. It is attached to faded, thick blue paper. One, two page, Bill of Sale between the Greeley Republican Publishing Company and the Tribune-Republican Publishing Company. It is attached to faded, thick blue paper and is folded in thirds.

**Subseries C:** Releases of Deeds of Trust- Two, two page Release of Deed of Trusts from the Tribune-Republican Publishing Company. They are attached to blue paper and folded in thirds. One, two page Release of Deed of Trust from the Tribune-Republican Publishing Company. It is not attached to blue paper and is folded in thirds.

**Subseries D:** Power of Attorneys- One Power of Attorney with illegible names.

**Subseries E:** Promissory Notes- Six Promissory Notes from various years. There are two from 1909, one from 1913, one from 1928, and two from 1951.

**Subseries F:** Notices- One Important Notice from J. R. Seaman Assessor of Larimer County.

**Subseries G:** Lists- Three page, illegible list that is written on letterhead from the Old Sun Print.

**Subseries H:** Receipts- Nine receipts regarding payments to and from The Tribune-Republican Publishing Company. One receipt from L. A. Thompson and D. G. Thompson to Charles Hansen. It also outlines their agreement. One, hand written, receipt on green paper from November 20, 1910 regarding one-hundred dollars received from Charles Hansen.

**Subseries I:** Leases- One lease for Anna M. Fuller to the Sun Printing and Publishing Company.

**Subseries J:** Warranty Deeds- Four Warranty Deeds to The Tribune-Republican Publishing Company from J. Z. Thompson, Charles Hansen, The Greeley National Bank and S. S. Worrell.

**Subseries K:** Correspondence- One letter from McCreery & McCreery to The Tribune-Republican Publishing Company regarding taxes. One letter from L. A. Thompson to Charles Hansen. It is in an envelope addressed to Mr. Charles Hansen Greeley, Colo. From L. A. Thompson 4040 Charles St. Omaha, Nebraska. The envelope was retained.

**Subseries L:** Quit Claim Deeds- One Quit Claim Deed from the Northern Colorado Building Company to the Tribune-Republican Publishing Company. One Quit Claim Deed from Maggie E. Elliott to W. H. Sanborne. It is folded into thirds and is in an envelope addressed to W. H. Sanborne Greeley, Colo. from the Clerk of the District Court, Greeley, Weld County, Colo. The right corner had a red stamp and an ink stamp that read "Greeley, Colo. Jan. 4 1913." The envelope was discarded during processing.

**Subseries M:** Cancelled Mortgage Deeds- One Mortgage Deed from The Greeley Republican Publishing Company. The writing that states the addressee is illegible. It has a stamp that reads "Cancelled" on the front through the center and on the inside pages.

**Subseries N:** Deposit Slips- One deposit slip to The City National Bank for one-hundred dollars, forty-five dollars, and eighty-three cents.

**Subseries O:** Purchase Agreements- One purchase agreement from the Estate of David Glen Thompson to the Tribune-Republican Publishing Company. One Agreement for Sale and Purchase of Property between the Tribune-Republican Publishing Company and Jerome V. Bunker.

**Series VI:** Greeley Tribune Weekly Advertisers- A large, three page document listing out the people and companies who had weekly advertisements in the Greeley Tribune as of July 9<sup>th</sup>, 1913.

**Series VII:** Subscribers and Payment Information- Two notebook inserts with handwritten lists of names and payment records.

**Series VIII:** Blank Checks- Four blank checks. Three are for Kersey State Bank and one is for the Union National Bank.

**Series IX:** Certificates of Incorporation- Two Certificates of Authority from the Secretary of State. One is for the Greeley Republican Publishing Company from June, 25<sup>th</sup> 1909. The other is for the Tribune-Republican Publishing Company from January 21<sup>st</sup>, 1913.

**Series X:** Greeley Typographical Union Contracts- in a brown envelope that has a label that reads "The Tribune-Republican Publishing Co. Greeley, Colorado." The bottom left corner reads "Important Checking Copy Tear Sheets." On the right side there is writing that reads "I.T.U. Contracts." The envelope was retained.

**Subseries A:** Booklets- One booklet from the Greeley Typographical Union outlining an agreement and wage scales. One booklet on the general laws of the International



Typographical Union in a Greeley Typographical Union envelope with the date July 1, 1958 written on the right side.

**Subseries B:** Agreements- Thirteen contract agreements between the Tribune-Republican Publishing Company and the Greeley Typographical Union. There are also four Label Agreements between the Tribune-Republican Publishing Company and the Greeley Typographical Union. One Scale of Prices agreement between the Weld County Printing and Publishing Company, the Tribune-Republican Publishing Company and the Greeley Typographical Union from 1919. One agreement on the general laws of the International Typographical Union between Tribune-Republican Publishing Company and Greeley Topographical #586.

**Subseries C:** Correspondence- One letter from the Typographical Union No. 586 to Mr. Leo Koenig.

**Series XI:** Documents Regarding Newspapers, Equipment, and Services

**Subseries A:** Agreements- Twelve agreements between various people regarding advertisements and payments for advertisements in the Greeley Tribune. One of the agreements between the Crown Zellerbach Corporation and the Tribune-Republican Publishing Company was in a brown Tribune-Republican Publishing Company envelope with writing on the right side that read "Crown Zellerbach to 1967." Three of the agreements between Powell River-Alberni Sales Corporation and the Tribune-Republican Publishing Company were in a brown Tribune-Republican Publishing Company envelope that had writing on the right side that read "Alberni Paper Co. Powell River to 1968." The 1968 was crossed out. The envelopes was discarded during processing.

**Subseries B:** Correspondence- Seven notes and letters, three of which are hand written. One contains signatures of individuals and businesses who supported the consolidation of Greeley Newspapers.

**Subseries C:** Letters and Contracts- There are six letters with contract agreements attached to them. The majority regard advertisements in the Greeley Tribune. One of the agreements between L. F. Scarboro and the Tribune-Republican was in an envelope with a return address for L. F. Scarboro at 961 SO. Ogden St. Denver, Colo. The envelope was addressed to Chas. Hansen, Mgr., at the Tribune-Republican Greeley, Colo. On the right side there was a red stamp and an ink stamp that read "Denver, Colo. Jan. 12 1915." The envelope was discarded during processing.

**Subseries D:** Debtor Lists- Four blank debtor lists from the P. F. /Sweeney Commercial Agency. The documents were in an envelope addressed to Mr. Chas. Hansen c/o Republican, Greeley, Colorado. On the right side there was a red stamp and an ink stamp that read "Chicago, IL. Jan. 25 1911." Envelope was discarded during processing.

**Subseries E:** Permits- One permit for advertising space for the Worrell-Thompson Hardware Company from the Thomas Cusack Company.

**Subseries F:** Trial Balances- One hand-written list of account balances from October 31, 1910.

**Subseries G:** Payment Records- Six documents recording payment information and attached promissory notes from December and November of 1920 and January through April of 1921.

**Subseries H:** Monthly Statements- Original and a copy of the monthly statement from the Denver Type Foundry Company to the Greeley Republican for February 28, 1911.

**Subseries I:** Leases- One lease between the Greeley Opera House Company and Charles Hansen.

**Subseries J:** Envelopes- One empty coupon envelope.

**Subseries K:** Requests and Orders- Four blank advertisement requests from the Colorado and Southern RY Company. One picture order form from the Greeley Tribune to the Sunset Magazine of San Francisco, California. One advertisement order form from the Morey Mercantile Company to the Hebert Kaufman and Handy Company.

**Series XII:** Documents Regarding Cost of Greeley Tribune Building

**Subseries A:** Statements- One page final statement with a summary of the cost for building for the Tribune-Republican Publishing Company. Two statements, one is from The J. D. Potter Plumbing and Heating Company and the other is from Sidney G. Frazier Architect.

**Subseries B:** Promissory Notes- Fifteen promissory notes to different individuals and businesses. The notes are from Sidney G. Frazier Architect.

**Series XIII:** Documents Regarding the Purchase of a Linotype Machine

**Subseries A:** Mortgages- Four Mortgages from the Sun Printing and Publishing Company to Mergenthaler Linotype Company. One of the mortgages was cancelled.

**Subseries B:** Bills of Sale- Two bill of sales with mortgage. One is from December of 1907 and the other is from November of 1907.

**Subseries C:** Agreements- Three agreements between the Greeley Republican Publishing Company and the Mergenthaler Linotype Company.

**Subseries D:** Satisfaction of Mortgages- Two satisfaction of mortgages. One is from March of 1910 and the other is from March of 1911.

**Subseries E:** Promissory Notes- One promissory note from The Sun Printing and Publishing Company to the Mergenthaler Linotype Company.

**Subseries F:** Receipts- One receipt for the final payment in a contract between Charles Hansen and the Greeley Sun Publishing Company. One receipt for payment to the Mrgenthaler v Linotype Company from Messers Townsend and Weber.

**Subseries G:** Correspondence- One letter from the Denver Type Foundry Company to Charles Hansen. The letter is on Denver Type Foundry Company letterhead. The letter was in a Denver Type Foundry Company envelope addressed to Charles Hansen at the Greeley Republican Greeley, Colo. In the upper left corner under the return label that reads "The Denver Type Foundry Company" there is writing that reads "Borders and Ornaments, Brass Rule, Cabinets, Imposing Stones, Cylinder Press, Job Presses." The envelope was discarded during processing.

**Series XIV:** Postcards- Twelve blank Daily Report postcards from the Publishers Adjusting Association.

**Series XV:** Trial Balance Sheets for the Greeley Tribune- Ten handwritten balance sheets.

**Series XVI:** Wire Services and Syndicated Column Subscriptions

**Subseries A:** Correspondence- Ten letters between the Greeley Republican and the World Syndicate Company. Four of them are from the Greeley Tribune to Rex Barley. Four of them are from the World Syndicate Company to Robert Widlund. One of them is from the Los Angeles Times to Robert Widlund. One of them is from the World Syndicate Company to the Greeley Republican.

**Subseries B:** Agreements- One agreement between the Greeley Tribune and the World Syndicate Company. There is another agreement between the Greeley Tribune and the Associated Press. This agreement was found in a brown Tribune-Republican Publishing Company envelope with writing on the right side that read "A.P. Contract." The envelope was discarded during processing.

**Subseries C:** Statements- One typed document that shows a breakdown of the Associated Press costs as of June 24, 1975. There is a handwritten note attached to the back. This was found in a brown Tribune-Republican Publishing Company envelope with writing on the right side that read "A.P. Contract." The envelope was discarded during processing.

**Series XVII:** Tax Returns and Instructions

**Subseries A:** Individual Tax Returns- One packet of tax forms and information for Leo Koeing for 1947 that is in an envelope that read "1947 Tax Returns Leo Koeing." There is a worksheet for an individual tax return without a name on it for 1918.

**Subseries B:** Instructions- Two instruction booklets. One is instructions on filing individual income tax and the other explains how to handle capital stock tax.

**Subseries C:** Tax Forms- Two tax forms for the Greeley Republican Publishing Company.

**Series XVIII:** Employee Withholding Statements- 104 statements of Tribune-Republican Publishing Company employees; income tax withholding. They were found in a brown Tribune-Republican Publishing envelope with writing on the right side that read “Old Papers.” The envelope was discarded during processing.

**Series XIX:** Greeley Tribune Annual Reports- Two annual reports of the Greeley Republican Publishing Company from 1911 and 1912. There are two blank annual reports.

**Series XX:** Greeley Tribune Receipts

**Subseries A:** Bills of Sale- One bill of sale for a motor vehicle from Charles Hansen to the Tribune-Republican Publishing Company.

**Subseries B:** Receipts- Two receipts for money received from Charles Hansen. One receipt for fair paid to the Union Pacific Railroad by Charles Hansen. One hand written receipt for funds received from Charles Hansen.

**Subseries C:** Inventories- One, two-page inventory or “schedule” of the Weld County Republican Office.

**Subseries D:** Correspondence- Six letters, the majority addressed to the Tribune-Republican Publishing Company.

**Subseries E:** Promissory Notes- Two promissory notes.

**Subseries F:** Statements- Four statements of balances and requests for payment.

**Subseries G:** Notes- Two unidentified notes.

**Subseries H:** Orders- One order to the Burroughs Adding Machine Company and one order to Automatic Appliance Company from the Tribune-Republican Publishing Company.

**Series XXI:** Mortgage Interest Coupons- Twenty-five documents with payment coupons and agreements that have words punched through them.

**Series XXII:** Greeley Republican Inventories- Two, seven page documents listing the material owned by the Greeley Republican and their value as of May 1911.

**Series XXIII:** Libel and Workmen’s Compensation Policies

**Subseries A:** Libel- Seven documents regarding two separate libel charges from Lynne Gordon Nielsen and Elmer Barker. Documents include a Municipal Court Docket, correspondence, and releases of liability.

**Subseries B:** Workmen's Compensation Policies- Five documents regarding workmen's compensation policies. The documents are contracts regarding Workmen's Compensation.

**Subseries C:** Insurable Value- One document outlining the insurable value of the Tribune-Republican Publishing building through Hartford Insurance Company.

**Series XXIV:** Greeley Tribune Tax Assessments- Eleven tax assessments from the Treasurer's Office of Weld County, Colorado. They are from the following years: 1909, 1910, 1911, 1912, 1913, 1914, 1924, and 1925. There are two assessments from the year of 1911, but one of them has a receipt attached. There are also multiple from 1910. One of them is from July and the other is from February. The year 1909, has two assessments also, one is from February and the other from October.

**Series XXV:** Greeley Tribune Insurance Documents

**Subseries A:** Receipts- One receipt on red paper from the Northwestern Mutual Life Insurance Company in Milwaukee, Wisconsin for life insurance for Charles Hansen. One receipt on green paper from the Northwestern Mutual Life Insurance Company to Charles Hansen.

**Subseries B:** Liability Forms- One, two-page Admissions General Liability form for an accident with Jesse W. Smith who was employed by the Tribune-Republican Publishing Company. The accident occurred on January 21, 1925. One, one-page Admissions General Liability form for an accident with T. A. Ovesen who was employed by the Tribune-Republican Publishing Company. The accident occurred on September 12, 1925.

**Subseries C:** Insurance Policies- Three insurance policies. One from State Compensation Insurance Fund for the Tribune-Republican Publishing Company, one from the Palatine Insurance Company Limited of England for Charles Hansen, and one from the Niagara Fire Insurance Company of New York for Charles Hansen.

**Subseries D:** Statements- One Statement of Expenditure of Wages on green paper from January 1, 1918 to June 30, 1918.

**Subseries E:** Notes- Two pages of hand written notes on brown paper that appear to be regarding money and payment. One smaller typed note on light brown paper that has eleven rows of numbers and writing on the bottom.

**Subseries F:** Audits- One audit from the United States Fidelity and Guaranty Company to the Weld County Abstract Company and the Tribune-Republican Publishing Company. The audit was made by Chas. E. Chapman. The term of the audit was January 1, 1924 to January 1, 1925.

**Subseries G:** Agreements- One agreement of payment between the Western Emboso Company and the Tribune-Republican Publishing Company. One Adjusters Agreement between the Tribune-Republican Publishing Company and an unknown other party. The writing is not legible on the line that states the other party.

**Subseries H:** Correspondence- One letter to the Tribune Republican Publishing Company from the State Compensation Insurance Fund from 1915. One letter to the Tribune-Republican Publishing Company from the Weld County Savings Bank from 1926. One letter to Charles Hansen from C. T. Ahlstrand in an envelope addressed to Chas. Hansen Greeley, Colo. The envelope was discarded during processing.

**Subseries I:** Lists- One, one-page list of Insurance providers. One, two page list of people and the premiums they had due by the end of December in 1925.

**Subseries J:** Endorsements/Indorsements- One “indorsement” that was meant to be attached to a Wholesale Agreement. It was issued by the Travelers Insurance Company of Hartford, Connecticut to the Tribune-Republican Publishing Company. Three “endorsement” forms to the Tribune-Republican Publishing Company from 1925.

**Subseries K:** Accident Reports- Two sets of three blank accident report forms.

**Subseries L:** Wholesale Agreement- One, three page wholesale agreement from the Travelers Insurance Company to the Tribune-Republican Publishing Company. The documents are attached to thick blue paper.

## **Series XXVI:** Miscellaneous Documents

**Subseries A:** Booklets- One blank booklet from the Union National Bank of Greeley, Colorado. The writing on the “In Account with” line is illegible.

**Subseries B:** Subscription Receipts- Ten green pages of subscription receipts. Each page has twelve receipts, one for each month of the year.

**Subseries C:** Agreements- One receipt and agreement from the Office of Secretary of State to the Tribune-Republican Publishing Company.

**Subseries D:** Lists- One, two page, list of names of people who placed book orders. The list is on Commercial Club letterhead.

**Subseries E:** Notices- One notice from the Greeley and Loveland Irrigation Company requesting payment.

**Subseries F:** Consents- One small note pad with Veterans Administration consent forms for the use of picture and voice.

**Subseries G:** Correspondence- One letter to the stockholders and creditors of the Charles E. Pond Investment Company from Charles E. Pond.

**Series XXVII:** Audit Board of Circulations Membership- One certificate from the Audit Board of Circulations to the Tribune-Republican Publishing company signifying their membership on the board.

**Series XXVIII:** Names on the World War Two Monument- Fifty-five documents listing the names on the World War Two monument at Lincoln Park in Greeley, Colorado. There are four groupings of different lists. It is unclear if they are duplicates, one list, or four separate lists. Each group is in alphabetical order separately from each other. Packaging read "Names on WWII Memorial (old one in Lincoln Park). This was found on the floor in the G.T. Building, 714 8<sup>th</sup> St, in June, 2003 when Peggy Ford was boxing materials and cleaning things for two storage areas. (2003)."

**Series XXIX:** Objects

**Subseries A:** Chases- Three chases for a printing press. Two of them are thinner (smaller) and one is thicker (larger).

**Subseries B:** Printing Block- One, two piece printing block with an obituary and a quote from Saint Francis.

**Series XXX:** Books- One yellow book about the 55<sup>th</sup> Annual Weld County Fair of 1973. One green and black subscription book, written and signed by N. C. Meeker, with lists of people that had Greeley Tribune Subscriptions from 1872 to 1883. One Greeley Tribune Pub. Co. book of cancelled stock shares, 1913. One green order book with no dates, the majority of the pages have lists written in pencil.

### **Container List**

**Series I:** Ledgers

**Subseries A:** Accounting  
Rehoused with Ledgers.

**Subseries B:** Payroll  
Rehoused with Ledgers.

**Subseries C:** Subscriptions  
Rehoused with Ledgers.

**Subseries D:** Expenditures  
Rehoused with Ledgers.

**Subseries E:** Advertisement  
Rehoused with Ledgers.

**Series II: McManis Case Files**

Box: 1            Folders: 1

**Series III: Valuation of the Greeley Tribune**

**Subseries A: Invoices**

Box: 1            Folders: 2

**Subseries B: Brochures**

Box: 1            Folders: 3

**Subseries C: Postcards**

Box: 1            Folders: 4

**Subseries D: Correspondence**

Box: 1            Folders: 5

**Subseries E: Appraisals**

Box: 1            Folders: 6

**Series IV: Goss Printing Press Purchase Records**

**Subseries A: Releases**

Box: 1            Folders: 7

**Subseries B: Memorandum Agreements**

Box: 1            Folders: 8

**Subseries C: Promissory Notes**

Box: 1            Folders: 9

**Series V: Documents Regarding Newspaper Sales**

**Subseries A: Memorandum Agreements**

Box: 1            Folders: 10-11

**Subseries B: Contracts and Bills of Sale**

Box: 1            Folders: 12

**Subseries C: Releases of Deeds of Trust**

Box: 1            Folders: 13

**Subseries D: Power of Attorneys**

Box: 1            Folders: 14

**Subseries E: Promissory Notes**

Box: 1            Folders: 15



**Subseries F:** Notices  
Box: 1          Folders: 16

**Subseries G:** Lists  
Box: 1          Folders: 17

**Subseries H:** Receipts  
Box: 1          Folders: 18

**Subseries I:** Leases  
Box: 1          Folders: 19

**Subseries J:** Warranty Deeds  
Box: 1          Folders: 20

**Subseries K:** Correspondence  
Box: 1          Folders: 21

**Subseries L:** Quit Claim Deeds  
Box: 1          Folders: 22

**Subseries M:** Cancelled Mortgage Deeds  
Box: 1          Folders: 23

**Subseries N:** Deposit Slips  
Box: 1          Folders: 24

**Subseries O:** Purchase Agreements  
Box: 1          Folders: 25

**Series VI:** Greeley Tribune Weekly Advertisers  
Box: 1          Folders: 26

**Series VII:** Subscribers and Payment Information  
Box: 1          Folders: 27

**Series VIII:** Blank Checks  
Box: 1          Folders: 28

**Series IX:** Certificates of Incorporation  
Box: 1          Folders: 29

**Series X:** Greeley Typographical Union Contracts  
**Subseries A:** Booklets  
Box: 1          Folders: 30

**Subseries B:** Agreements  
Box: 1          Folders: 31

**Subseries C:** Correspondence  
Box: 1          Folders: 32

**Series XI:** Documents Regarding Newspapers, Equipment, and Services

**Subseries A:** Agreements  
Box: 1          Folders: 33

**Subseries B:** Correspondence  
Box: 1          Folders: 34

**Subseries C:** Letters and Contracts  
Box: 1          Folders: 35

**Subseries D:** Debtor Lists  
Box: 1          Folders: 36

**Subseries E:** Permits  
Box: 1          Folders: 37

**Subseries F:** Trial Balances  
Box: 1          Folders: 38

**Subseries G:** Payment Records  
Box: 1          Folders: 39

**Subseries H:** Monthly Statements  
Box: 1          Folders: 40

**Subseries I:** Leases  
Box: 1          Folders: 41

**Subseries J:** Envelopes  
Box: 1          Folders: 42

**Subseries K:** Requests and Orders  
Box: 1          Folders: 43

**Series XII:** Documents Regarding Cost of Greeley Tribune Building

**Subseries A:** Statements  
Box: 1          Folders: 44

**Subseries B:** Promissory Notes  
Box: 1          Folders: 45

**Series XIII: Documents Regarding the Purchase of a Linotype Machine**

**Subseries A: Mortgages**

Box: 1          Folders: 46

**Subseries B: Bills of Sale**

Box: 1          Folders: 47

**Subseries C: Agreements**

Box: 1          Folders: 48

**Subseries D: Satisfaction of Mortgages**

Box: 1          Folders: 49

**Subseries E: Promissory Notes**

Box: 1          Folders: 50

**Subseries F: Receipts**

Box: 1          Folders: 51

**Subseries G: Correspondence**

Box: 1          Folders: 52

**Series XIV: Postcards**

Box: 1          Folders: 53

**Series XV: Trial Balance Sheets for the Greeley Tribune**

Box: 1          Folders: 54

**Series XVI: Wire Services and Syndicated Column Subscriptions**

**Subseries A: Correspondence**

Box: 1          Folders: 55

**Subseries B: Agreements**

Box: 1          Folders: 56

**Subseries C: Statements**

Box: 1          Folders: 57

**Series XVII: Tax Returns and Instructions**

**Subseries A: Individual Tax Returns**

Box: 1          Folders: 58

**Subseries B: Instructions**

Box: 1          Folders: 59

**Subseries C:** Tax Forms  
Box: 1          Folders: 60

**Series XVIII:** Employee Withholding Statements  
Box: 1          Folders: 61

**Series XIX:** Greeley Tribune Annual Reports  
Box: 2          Folders: 1

**Series XX:** Greeley Tribune Receipts

**Subseries A:** Bills of Sale  
Box: 2          Folders: 2

**Subseries B:** Receipts  
Box: 2          Folders: 3

**Subseries C:** Inventories  
Box: 2          Folders: 4

**Subseries D:** Correspondence  
Box: 2          Folders: 5

**Subseries E:** Promissory Notes  
Box: 2          Folders: 6

**Subseries F:** Statements  
Box: 2          Folders: 7

**Subseries G:** Notes  
Box: 2          Folders: 8

**Subseries H:** Orders  
Box: 2          Folders: 9

**Series XXI:** Mortgage Interest Coupons  
Box: 3          Folders: NA

**Series XXII:** Inventories  
Box: 2          Folders: 10

**Series XXIII:** Libel and Workmen's Compensation Policies

**Subseries A:** Libel  
Box: 2          Folders: 11

**Subseries B:** Workmen's Compensation Policies  
Box: 2          Folders: 12

**Subseries C: Insurable Value**

Box: 2          Folders: 13

**Series XXIV: Greeley Tribune Tax Assessments**

Box: 2          Folders: 14

**Series XXV: Greeley Tribune Insurance Documents**

**Subseries A: Receipts**

Box: 2          Folders: 15

**Subseries B: Liability Forms**

Box: 2          Folders: 16

**Subseries C: Insurance Policies**

Box: 2          Folders: 17

**Subseries D: Statements**

Box: 2          Folders: 18

**Subseries E: Notes**

Box: 2          Folders: 19

**Subseries F: Audits**

Box: 2          Folders: 20

**Subseries G: Agreements**

Box: 2          Folders: 21

**Subseries H: Correspondence**

Box: 2          Folders: 22

**Subseries I: Lists**

Box: 2          Folders: 23

**Subseries J: Endorsements/Indorsements**

Box: 2          Folders: 24

**Subseries K: Accident Reports**

Box: 2          Folders: 25

**Subseries L: Wholesale Agreements**

Box: 2          Folders: 26

**Series XXVI: Miscellaneous Documents**

**Subseries A: Booklets**

Box: 2            Folders: 27

**Subseries B: Subscription Receipts**

Box: 2            Folders: 28

**Subseries C: Agreements**

Box: 2            Folders: 29

**Subseries D: Lists**

Box: 2            Folders: 30

**Subseries E: Notices**

Box: 2            Folders: 31

**Subseries F: Consents**

Box: 2            Folders: 32

**Subseries G: Correspondence**

Box: 2            Folders: 33

**Series XXVII: Audit Board of Circulations Membership**

Box: 2            Folders: 34

**Series XXVIII: Names on the World War Two Monument**

Box: 3            Folders: NA

**Series XXIX: Objects**

**Subseries A: Chases**

Rehoused with Occupational and Printing collections.

**Subseries B: Printing Block**

Rehoused with Occupational and Printing collections.

**Series XXX: Books**

Rehoused with Ledgers and Library collections.